

JACKSON COUNTY FIRE DISTRICT NO. 5



BOARD MEETING AGENDA

January 23, 2024

3:30 p.m. at Station 5

5811 S. Pacific Hwy. Phoenix, Oregon

REMOTE

<https://us02web.zoom.us/j/7827134557?pwd=Q0JTBkUzZUVoQjZwRm0vbnJwZE0wUT09&omn=88342631055>

Dial In# 253 205 0468 * Meeting ID: 782 713 4557 * Passcode 8301

If a member of the public wishes to speak on an agenda item, please sign in on the Public Comment sheet and submit it to the Secretary of the Board, Jackson County Fire Dist. 5 ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Office, (541) 535-4222, at least one business day prior to the scheduled Board meeting to ensure that the District may assist you.

1. CALL TO ORDER/ROLL CALL – 3:30 PM
2. PLEDGE OF ALLEGIANCE – 3:32 PM
3. CONFIRMATION OF AGENDA – 3:34 PM
4. CONSENT AGENDA – 3:35
 - 4.1 APPROVAL OF MINUTES
Approval of Meeting Minutes of the December 5, 2023 Regular Meeting
 - 4.2 REVIEW OF FINANCIAL STATEMENT AND CHECK REGISTER
Approval of Statement and Register for December 2023
5. PUBLIC COMMENT – 3:50 PM
6. STAFF REPORTS – 3:55 PM

Audit – The Board of Directors will receive an update on the review of financial statements and completion the 133 Single Audit Requirements by Pauly Rogers and Co., P.C.

Budget – The Board of Directors will receive an update on the Fire Apparatus Lease Purchase.

Facility Master Plan/Facility Retrofit (Strategy 2018.5 & 2020.5) – The Board of Directors will receive an update on Capital Projects.

5811 South Pacific Highway Phoenix, OR. 97535

*Phone (541) 535-4222 * Fax (541)535-4226*

JACKSON COUNTY FIRE DISTRICT NO. 5



Fire Prevention (Strategy 2018.6) – *The Board of Directors will receive an update on fire prevention activity and various permits in process within the Fire District.*

FEMA SAFER/BOLI Apprentice – *The Board of Directors will receive an update on the funding status of the Firefighter Apprenticeship program and the SAFER Grant.*

Annexations – *The Board of Directors will receive an update on annexations within the Fire District.*

8. OPERATIONS BRIEFING – 3:55

The Board of Directors will receive an update on daily operations and Fire and EMS activity.

9. FUTURE AGENDAS OR GENERAL BUSINESS – 4:10 PM

Civil Service Commission

Appointments

Budget Committee

Appointments

10. BOARD REPORTS OR CORRESPONDENCE – 4:15

11. ANNOUNCEMENTS – 4:20 PM

13. LOCAL 2596 CORRESPONDENCE – 4:25 PM

14. ADJOURNMENT – 4:35

5811 South Pacific Highway, Phoenix, OR, 97535

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MINUTES

JACKSON COUNTY FIRE DISTRICT No. 5
MINUTES OF THE BOARD OF DIRECTORS MEETING
Station Five, 5811 South Pacific Hwy, Phoenix, Oregon
December 5, 2023, at 3:30 p.m.

MEMBERS PRESENT:

Director Volkart, Director Purslow, Director Winters, and Director Halligan. Also, present was Fire Chief Hanley. Director Pare-Miller arrived at the meeting at 3:32 p.m.

CALL TO ORDER: Chair Purslow called the meeting to order at 3:30 p.m., and Director Halligan led the Pledge of Allegiance.

CONFIRMATION OF AGENDA: Addition from staff: November 2023 Financial Statement and Check Register.

CONSENT AGENDA:

4.1 APPROVAL OF MINUTES

Approval of Meeting Minutes of the regular October 2023 Board of Directors Meeting

4.2 REVIEW OF FINANCIAL STATEMENT AND CHECK REGISTER

Approval of Statement and Register for September 2023 and October 2023

Director Purslow made a motion to approve the Consent Agenda 4.1 and 4.2. The motion was passed unanimously.

PUBLIC COMMENT: Bill Robertson signed in for public comment and shared his concerns regarding the district website.

ACTION ITEMS:

- A. **RESOLUTION R-8-2023** - The Board of Directors voted to adopt a resolution declaring an emergency: approving the purchase of used and new replacement apparatus and authorizing financing.
Director Purslow made a motion to approve Resolution R-8-23 Declaring an emergency: Approving the purchase of used and new replacement apparatus and authorizing financing, therefore.
Roll Call Vote: Volkart, No; Pare-Miller, Yes; Purslow, Yes; Halligan, Yes; Winters, Yes

STAFF REPORTS:

Facility Master Plan/Facility Retrofit (Strategy 2018.5 & 2020.5) -The Board of Directors received an update on Capital Projects from Richard Randleman with HMK.

Audit - The Board of Directors received an update on the review of financial statements and completion of the 133 Single Audit Requirements by Pauly Rogers and Co., P.C.

Budget – The Board of Directors received an update on the annual line of credit and the Fire Apparatus Lease Purchase.

Fire Prevention (Strategy 2018.6)-The Board of Directors received an update on fire prevention activity and various permits in process within the Fire District.

OPERATIONS BRIEFING - The Board of Directors received an update on daily operations and Fire and EMS activity.

FUTURE AGENDAS AND GENERAL BUSINESS –

- Community Commission Appointments
- Next Board of Directors Meeting January 9, 2024

The meeting was adjourned at 4:53 p.m.

Submitted by Tina Maziariski

FINANCIAL STATEMENTS

01/04/24

Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
12/01/2023	Absolute Realty	11020 Cash in Bank - General		
12/01/2023		76300 - St. 4 Seismic Rehabilitation		-2,250.00
TOTAL				-2,250.00
12/01/2023	Amazon Business	11020 Cash in Bank - General		
11/30/2023		71003 Station Supplies		-1,363.78
TOTAL				-1,363.78
12/01/2023	Andres Marquez	11020 Cash in Bank - General		
11/10/2023		71003 Station Supplies	Picture Prints for Picture Board	-10.81
TOTAL				-10.81
12/01/2023	AT&T Mobility	11020 Cash in Bank - General		
11/11/2023		71017 Utilities		-1,852.94
TOTAL				-1,852.94
12/01/2023	Bustard, Aaron	11020 Cash in Bank - General		
12/01/2023		71034 Training/Meetings	Education Reimbursement	-1,050.00
TOTAL				-1,050.00
12/01/2023	Daily Courier	11020 Cash in Bank - General		
11/02/2023		71013 Legal	Engineer Exam Legal Notice	-33.90
TOTAL				-33.90
12/01/2023	Frank's Landscape Maint & Construction	11020 Cash in Bank - General		
12/04/2023		71012 Station Maintenance		-330.00
TOTAL				-330.00
12/01/2023	Home Depot Credit Services	11020 Cash in Bank - General		

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
11/05/2023		Station Three Storage/Supplies		-373.02
TOTAL				-373.02
12/01/2023	Industrial Scientific Corporation	11020 Cash in Bank - General		
11/30/2023		71003 Station Supplies		-449.75
TOTAL				-449.75
12/01/2023	Jackson County Roads Administration	11020 Cash in Bank - General		
11/08/2023		71006 Fuels		-504.09
TOTAL				-504.09
12/01/2023	Lauren Fillipow	11020 Cash in Bank - General		
11/10/2023		70603 Workers Comp	WorkersComp Medication Reimb...	-30.95
TOTAL				-30.95
12/01/2023	Les Schwab Warehouse Center	11020 Cash in Bank - General		
11/27/2023		71009 Apparatus Maintenance		-2,751.88
11/27/2023		71009 Apparatus Maintenance		-256.49
TOTAL				-3,008.37
12/01/2023	Local Government Law Group	11020 Cash in Bank - General		
10/31/2023		71013 Legal		-3,915.00
TOTAL				-3,915.00
12/01/2023	Mallory Safety & Supply, LLC	11020 Cash in Bank - General		
11/15/2023		71089 Fire Equipment	Thermal Camera Kit	-11,541.40
TOTAL				-11,541.40
12/01/2023	Medford Mobile Storage	11020 Cash in Bank - General		

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
12/05/2023		Station Three Storage/Supplies		-960.00
TOTAL				-960.00
12/01/2023	Pacific Office Automation, Beaverton OR.	11020 Cash in Bank - General		
11/05/2023		71001 Office Supplies/Equip		-33.09
TOTAL				-33.09
12/01/2023	Pacific Office Automation, Inc.	11020 Cash in Bank - General		
11/22/2023		71001 Office Supplies/Equip		-118.95
TOTAL				-118.95
12/01/2023	Pacific Office Automation, Philadelphia	11020 Cash in Bank - General		
12/01/2023		71001 Office Supplies/Equip	81139573, 81333357	-749.51
TOTAL				-749.51
12/01/2023	Southern Oregon Wireless	11020 Cash in Bank - General		
11/05/2023		71071 Communications		-400.00
TOTAL				-400.00
12/01/2023	Tactical Business Group	11020 Cash in Bank - General		
12/01/2023		Contract Services		-8,000.00
TOTAL				-8,000.00
12/01/2023	Welburn Electric	11020 Cash in Bank - General		
11/29/2023		71009 Apparatus Maintenance		-135.00
TOTAL				-135.00
12/04/2023	TYREE	11020 Cash in Bank - General		
		71006 Fuels		-740.04

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Jackson County Fire District 5
Check Detail Board
 December 2023

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				-740.04
12/04/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-2,946.91
TOTAL				-2,946.91
12/04/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,629.41
TOTAL				-1,629.41
12/05/2023	Peoples's Bank of Commerce	11020 Cash in Bank - General	Borrower #: 27973	
12/05/2023		75100 TAN - Principal Repayment	Principal	-850,000.00
		75101 TAN - Interest/Fees	Intrest	-6,622.91
TOTAL				-856,622.91
12/06/2023	Southern Oregon Signs LLC	11020 Cash in Bank - General		
12/06/2023		71009 Apparatus Maintenance		-93.00
TOTAL				-93.00
12/06/2023	Pacific Power	11020 Cash in Bank - General		
		71017 Utilities		-281.05
TOTAL				-281.05
12/06/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-848.15
TOTAL				-848.15
12/06/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-4,650.00

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Jackson County Fire District 5
Check Detail Board
December 2023

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				-4,650.00
12/07/2023	Joe Hunt	11020 Cash in Bank - General		
12/07/2023		71003 Station Supplies	Shipping Containers	-12,500.00
TOTAL				-12,500.00
12/07/2023	WCP Solutions	11020 Cash in Bank - General		
11/27/2023		71003 Station Supplies	13458916	-126.90
11/27/2023		71003 Station Supplies	13448054	-135.90
TOTAL				-262.80
12/07/2023	Larry Peterson	11020 Cash in Bank - General		
12/07/2023		Contract Services	Fuel Reimbursement Per Diem .6...	-465.05
		Contract Services	Hotel Reimbursement 139 per night	-278.00
TOTAL				-743.05
12/07/2023	Pacific Power	11020 Cash in Bank - General		
		71017 Utilities		-136.63
TOTAL				-136.63
12/07/2023	Pacific Power	11020 Cash in Bank - General		
		71017 Utilities		-219.14
TOTAL				-219.14
12/08/2023	Avista	11020 Cash in Bank - General		
		71017 Utilities		-605.86
TOTAL				-605.86
12/11/2023	InfoStructure	11020 Cash in Bank - General		
		71017 Utilities		-754.08

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
TOTAL				-754.08
12/12/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance	Parts	-1,901.33
TOTAL				-1,901.33
12/12/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-800.00
TOTAL				-800.00
12/12/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,516.58
TOTAL				-1,516.58
12/12/2023	Hunter Communications	11020 Cash in Bank - General		
		71017 Utilities		-847.27
TOTAL				-847.27
12/12/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,901.33
TOTAL				-1,901.33
12/13/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,338.00
TOTAL				-1,338.00
12/13/2023	Cascade Fire Equipment	11020 Cash in Bank - General		
11/21/2023		71089 Fire Equipment		-7,494.00
TOTAL				-7,494.00

Jackson County Fire District 5
Check Detail Board
December 2023

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<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Paid Amount</u>
12/13/2023	Crystal Fresh Bottled Water	11020 Cash in Bank - General	J25991	
10/31/2023		71003 Station Supplies	J25991	-56.00
TOTAL				-56.00
12/14/2023	Daily Courier	11020 Cash in Bank - General	00053419	
11/30/2023		71013 Legal	Legal Posting for Engineer Testing	-33.90
TOTAL				-33.90
12/14/2023	Daniel Sarman, Employee Reimbursment	11020 Cash in Bank - General		
11/14/2023		Apprentice Training Supplies	53M5B/1 EMT Fire Training	-891.00
		Apprentice Training Supplies	8TTRY/1 EMT Fire Training	-200.00
		Apprentice Training Supplies	OX49T/1 EMT Fire Training	-891.00
		Apprentice Training Supplies	674LO/1 EMT Fire Training	-891.00
TOTAL				-2,873.00
12/14/2023	Department of Administrative Services	11020 Cash in Bank - General		
11/08/2023		71085 Misc. Bus. Exp/Prof. Svc		-500.00
TOTAL				-500.00
12/14/2023	Government Ethics Commission	11020 Cash in Bank - General	AIE18961	
11/29/2023		71024 Dues/Memberships	AIE18961	-945.68
TOTAL				-945.68
12/14/2023	HMK Company	11020 Cash in Bank - General		
12/12/2023		76300 · St. 4 Seismic Rehabilitation		-5,741.44
TOTAL				-5,741.44
12/14/2023	Home Depot Credit Services	11020 Cash in Bank - General	6035322540939398	
12/05/2023		71012 Station Maintenance	Forklift Repairs	-945.07

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
TOTAL				-945.07
12/14/2023	Industrial Source	11020 Cash in Bank - General		
11/30/2023		71003 Station Supplies	M1878	-161.66
12/07/2023		71003 Station Supplies	M1878	-251.66
TOTAL				-413.32
12/14/2023	Jackson County Roads Administration	11020 Cash in Bank - General	73212	
12/06/2023		71006 Fuels	Nov. Fuel	-2,947.44
TOTAL				-2,947.44
12/14/2023	Les Schwab Warehouse Center	11020 Cash in Bank - General		
12/12/2023		71009 Apparatus Maintenance	E105 Tires	-4,038.86
12/13/2023		71009 Apparatus Maintenance		-2,553.72
TOTAL				-6,592.58
12/14/2023	Life Assist, Inc.	11020 Cash in Bank - General		
12/11/2023		71043 Rescue/EMS		-121.53
TOTAL				-121.53
12/14/2023	Local Government Law Group	11020 Cash in Bank - General		
11/30/2023		71013 Legal	68083	-3,564.00
11/30/2023		71013 Legal	68084	-594.00
11/30/2023		71013 Legal	68085	-2,214.00
TOTAL				-6,372.00
12/14/2023	Mercy Flights, Inc.	11020 Cash in Bank - General		
11/29/2023		71043 Rescue/EMS		-227.26
12/01/2023		71043 Rescue/EMS		-175.84
TOTAL				-403.10
12/14/2023	Pacific Crest Surveying	11020 Cash in Bank - General		

Jackson County Fire District 5
Check Detail Board
December 2023

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Paid Amount</u>
12/11/2023		71012 Station Maintenance	Boundry Survey	-3,890.00
TOTAL				-3,890.00
12/14/2023	Pacific Office Automation, Beaverton OR.	11020 Cash in Bank - General		
11/30/2023		71001 Office Supplies/Equip	505089	-276.00
12/05/2023		71001 Office Supplies/Equip	505089	-33.09
TOTAL				-309.09
12/14/2023	Rogue Valley Sewer Services	11020 Cash in Bank - General		
12/16/2023		71017 Utilities		-71.01
TOTAL				-71.01
12/14/2023	Spectrum	11020 Cash in Bank - General	176679501	
11/21/2023		71017 Utilities	176679501	-1,045.84
TOTAL				-1,045.84
12/14/2023	McEvoy, Jim	11020 Cash in Bank - General		
12/14/2023		71034 Training/Meetings	Education Reimbursment	-1,220.00
12/14/2023		71034 Training/Meetings	Education Reimbursment	-1,220.00
TOTAL				-2,440.00
12/14/2023	Pacific Office Automation, Philadelphia	11020 Cash in Bank - General		
		71001 Office Supplies/Equip		-383.90
TOTAL				-383.90
12/14/2023	Weldons Cleaning Centers	11020 Cash in Bank - General		
12/14/2023		71060 Uniform Acquisition	Alterations	-35.85
TOTAL				-35.85
12/14/2023	Collect Northwest	11020 Cash in Bank - General		

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
12/14/2023		Apprentice Training Supplies	Rogue Community College Empl...	-1,350.00
TOTAL				-1,350.00
12/15/2023	US Bancorp Government	11020 Cash in Bank - General		
		75070 · Type 3 Wildland Pumper	Payoff	-230,737.07
TOTAL				-230,737.07
12/15/2023	A-Affordable Royal Flush	11020 Cash in Bank - General		
12/15/2023		71012 Station Maintenance		-1,900.00
TOTAL				-1,900.00
12/15/2023	Life Assist, Inc.	11020 Cash in Bank - General		
12/14/2023		71043 Rescue/EMS		-61.72
TOTAL				-61.72
12/15/2023	SDIS	11020 Cash in Bank - General		
12/04/2023		71021 Insurance	Auto Liability	-204.00
		71021 Insurance	Auto Physical Damage	-861.00
TOTAL				-1,065.00
12/15/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-600.00
TOTAL				-600.00
12/15/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-7,751.05
TOTAL				-7,751.05
12/18/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		

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Jackson County Fire District 5 Check Detail Board December 2023

Date	Name	Account	Memo	Paid Amount
		71009 Apparatus Maintenance		-600.00
TOTAL				-600.00
12/18/2023	TYREE	11020 Cash in Bank - General		
		71006 Fuels		-707.51
TOTAL				-707.51
12/18/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,690.99
TOTAL				-1,690.99
12/18/2023	Tekmanagement, Inc.	11020 Cash in Bank - General		
		71002 IT/Website Maintenance		-6,110.60
TOTAL				-6,110.60
12/21/2023	Psychological Resources, Inc.,	11020 Cash in Bank - General		
12/20/2023		Contract Services		-720.00
TOTAL				-720.00
12/21/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-809.95
TOTAL				-809.95
12/21/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,088.00
TOTAL				-1,088.00
12/21/2023	Southern Oregon Apparatus Works	11020 Cash in Bank - General		
		71009 Apparatus Maintenance		-1,268.00

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Jackson County Fire District 5
Check Detail Board
December 2023

<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Memo</u>	<u>Paid Amount</u>
TOTAL				-1,268.00
12/26/2023	Recology Ashland Sanitary	11020 Cash in Bank - General		
		71017 Utilities		-320.51
TOTAL				-320.51
12/27/2023	Ashland City	11020 Cash in Bank - General		
		71017 Utilities		-28.95
TOTAL				-28.95
12/30/2023	Recology Ashland Sanitary	11020 Cash in Bank - General	1030351890	
12/30/2023		71017 Utilities	3380 Siskiyou Blvd	-419.22
TOTAL				-419.22

Jackson County Fire District 5 -- Revenues & Expenses

=====Revenue=====	Nov-23	2023-2025	23-24 YTD	24-25 YTD	Total PTD	Variance	%Budg
Revenues		Budget			23-25		
Property Tax-Current	73,376	14,526,402	5,985,326	-	5,985,326	(8,541,076)	0.41
Property Tax-Prior	-	361,375	34,939	-	34,939	(326,436)	0.10
Interest-LGIP Capital Reserve	-		22				
Interest	-		12,365				
Special Distributions	-	-	-	-	-	-	-
Interest-LGIP Capital Savings	-	35,000	99	-	99	(34,901)	0.00
Fire Suppression Cost Recovery Fees	-	70,000	35,000	-	35,000	(35,000)	0.50
Rescue Cost Recovery	-	12,000	-	-	-	(12,000)	-
Miscellaneous	-	30,000	-	-	-	(30,000)	-
Donations/Grants	-	1,348,005	459,024	-	459,024	(888,981)	0.34
Sale of Apparatus/Equipment	-	50,000				(50,000)	-
Strike Team/Overhead Reimbursement	-	200,000	49,530	-	49,530	(150,470)	0.25
Insurance/Cobra Payments	18,197	-	462,452	-	462,452	462,452	
Debt/Lease Purchase Proceeds	-	1,125,000	848,034	-	848,034	(276,966)	0.75
Beg. Fund Balance	-	4,504,071	-	-	-	(4,504,071)	-
Total Revenue	91,573	22,261,853	7,886,792	-	7,886,792	(14,375,061)	0.35

Capital Projects Fund	Nov-23	2021-2023	21-22 YTD	22-23 YTD	Total PTD	Variance	%Budg
		Budget			23-25		
SCBA	-						
Fire Apparatus	-	990,000	-	-	-	990,000	-
Station 4 (ST 2) Seismic Rehabilitation Project	7,991	1,148,005	(694,656)	-	-	1,148,005	-
Fire Equipment	-	200,000	-	-	-	200,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Projects Fund	7,991	3,118,005	(694,656)	-	-	1,628,005	-

=====Expenditures=====

Personnel Services	Nov-23	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	%Budg
Fire Chief - 1	13,664	346,000	88,813	-	88,813	257,187	0.26
Administrative Analyst - 1	6,222	165,000	40,446	-	40,446	124,554	0.25
Battalion Chief 1/ Assistant Chief - 4	34,634	930,000	228,420	-	228,420	701,580	0.25
Captains - 9	68,276	1,730,000	443,796	-	443,796	1,286,204	0.26
Engineers - 14	69,051	1,754,000	448,829	-	448,829	1,305,171	0.26
Firefighters	-	320,000	-	-	-	320,000	-
FEMA Firefighters	69,580	1,505,250	431,324	-	431,324	1,073,926	0.29
BOLI Firefighters	24,968	802,600	178,325	-	178,325	624,275	0.22
Longevity	-	191,000	87,757	-	87,757	103,243	0.46
Overtime	-	20,000	-	-	-	20,000	-
OT-Emergency Backfill	48,033	800,000	305,113	-	305,113	494,887	0.38
OT-Strike Team	-	20,000	-	-	-	20,000	-
EMT Incentive	10,751	220,000	69,883	-	69,883	150,117	0.32
Out of Class	3,008	160,000	22,314	-	22,314	137,686	0.14
Leave Sell Back	7,988	194,000	116,020	-	116,020	77,980	0.60
Payroll Expenses	950	140,000	59,296	-	59,296	80,704	0.42
Educational Incentive	1,946	50,000	12,683	-	12,683	37,317	0.25
Retirement/ PERS (FTE,FEMA,BOLI)	196,451	2,330,000	990,047	-	990,047	1,339,953	0.42
Health,Life,LTD,HRA Veba	85,840	1,800,000	524,415	-	524,415	1,275,585	0.29
Workers Compensation	-	6,400	207,529	-	207,529	(201,129)	32.43
Volunteer Disability Insurance	-	4,000	902	-	902	3,098	0.23
Life & Disability Insurance	-	0	-	-	-	-	-
Seasonal,OSFM,Colestin	-	200,000	-	-	-	200,000	-
Vacation/Severance Payout	-	200,000	5,771	-	5,771	194,229	0.03
Holiday Pay	-	120,000	-	-	-	120,000	-
Unemployment	-	10,000	610	-	610	9,390	0.06
Medicare	4,700	100,000	33,031	-	33,031	66,969	0.33
Social Security	-	8,000	-	-	-	8,000	-
Deferred Compensation	14,833	300,000	96,165	-	96,165	203,835	0.32
Total Personnel Services	660,895	14,426,250	4,391,488	-	4,391,488	10,034,762	0.30

Materials/Services	Nov-23	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	%Budg
Administrative Support							
Office Supplies/Daily Requirements	1,167	36,000	2,718	-	2,718	33,282	0.08
Information Tech./Website Maint.	3,795	170,000	39,777	-	39,777	130,223	0.23
Legal	-	25,000	13,418	-	13,418	11,582	0.54
Labor Negotiations	-	2,000	-	-	-	2,000	-
Accounting & Audit	-	40,000	-	-	-	40,000	-
Election Expense	-	7,000	2,957	-	2,957	4,043	0.42
Postage & Freight	-	4,000	-	-	-	4,000	-
Misc. Bus. Exp./Prof. Svc, Professional Services	9,463	270,000	62,853	-	62,853	207,147	0.23
Awards/Incentives	-	2,000	-	-	-	2,000	-
Apparatus							
Fuels	4,395	150,000	29,217	-	29,217	120,783	0.19
Maintenance, Service Contract & Repair	30,626	400,000	118,407	-	118,407	281,593	0.30
Communications							
Dispatch Contract (ECSSO)	-	350,000	85,818	-	85,818	264,182	0.25
Equipment, Service & Repair	-	45,000	2,511	-	2,511	42489.50	0.06
Conferences & Trainings							
Training	4,840	90,000	46,319	-	46,319	43,681	0.51
Dues/Memberships	-	50,000	9,495	-	9,495	40,505	0.19
Books & Periodicals	-	2,000	-	-	-	2,000	-
Emergency Medical Services (EMS)							
Equipment	-	50,000	5,946	-	5,946	44,054	0.12
CPR Program	-	1,500	(1,296)	-	(1,296)	2,796	(0.86)
Physician/Advisor (CQI)	-	10,000	4,800	-	4,800	5,200	0.48
Facilities							
General Liability Insurance	1,065	160,000	2,429	-	2,429	157,571	0.02
Lease (Station 3) Maintenance & Repair	14,579	250,000	49,822	-	49,822	200,178	0.20
Station Supplies	13,712	50,000	36,779	-	36,779	13,221	0.74
Station Utilities	3,684	190,000	50,395	-	50,395	139,605	0.27

Firefighting Equipment & Support (CAREER,FEMA, BOLI)

Equipment	-	170,000	21,182	-	21,182	148,818	0.12
Personal Protective Ensemble (PPE)	-	85,000	-	-	-	85,000	-
Technical Rescue	-	10,000	-	-	-	10,000	-
SCBA Maintenance & Repair	-	10,000	591	-	591	9,409	0.06
Wildland Fire Equipment	-	3,000	-	-	-	3,000	-
Fireline Meals	-	6,000	320	-	320	5,680	0.05
Fire Prevention	-	-	-	-	-	-	-
Community Outreach	-	8,000	-	-	-	8,000	-
Fire Investigation	-	1,000	-	-	-	1,000	-
Life Safety Inspections	-	3,000	-	-	-	3,000	-
Fire Support Services	-	-	-	-	-	-	-
Student	-	1,000	-	-	-	1,000	-
Volunteer Expenses/CERT	-	3,000	-	-	-	3,000	-
Fitness	-	30,000	-	-	-	30,000	-
Physicals	-	75,000	(5,252)	-	(5,252)	80,252	(0.07)
Uniform Acquisition	36	54,000	36	-	36	53,964	0.00
Total Materials/Service	87,360	2,813,500	579,242	-	579,242	2,234,258	0.21
SCBA	-	-	-	-	-	-	-
Fire Apparatus	-	990,000	-	-	-	990,000	-
Seismic Retrofit	-	1,148,005	-	-	-	1,148,005	-
Fire Equipment	-	50,000	-	-	-	50,000	-
Extrication	-	80,000	-	-	-	80,000	-
Defibrillators	-	150,000	-	-	-	150,000	-
Communications	-	50,000	-	-	-	50,000	-
Training Tower	-	500,000	-	-	-	500,000	-
Total Capital Outlay - GF	-	2,338,005	-	-	-	2,338,005	-
Contingency	-	-	-	-	-	-	-
General Operating Contingency	-	1,450,000	-	-	-	1,450,000	-
Total Contingency	-	1,450,000	-	-	-	1,450,000	-

	-						
Debt Service	Nov-23	2023-2025 Budget	23-24 YTD	24-25 YTD	Total PTD 23-25	Variance	
Station 1 Principal (US Bank)	-	235,000	115,000	-	115,000	120,000	0.49
Station 1- Interest & Fees (US Bank)	-	35,270	10,250	-	10,250	25,020	0.29
TAN Interest & Fees (Short-Term)		100,000	12,242	-	12,242	87,758	0.12
PIERCE Engines-Principal (Wash Fed)	30,446	125,000	60,372	-	60,372	64,628	0.48
PIERCE Engines - Interest & Fees (Wash Fed)	5,732	22,000	11,985	-	11,985	10,015	0.54
IT Lease (Great America)		70,000	20,164	-	20,164	49,836	0.29
Capital Lease Principal	-	-	-	-	-	-	
Capital Lease Interest	-	-	-	-	-	-	
E-One Apparatus Loan Principal	-	175,000	-	-	-	175,000	-
E-One Apparatus Loan Interest	-	45,000	-	-	-	45,000	-
Fire Equip/PPE Lease - Principal (USBancorp)	-	68,000	-	-	-	68,000	-
Fire Equip/PPE Lease - Interest (USBancorp)	-	14,300	-	-	-	14,300	-
MDC Equipment Lease (Ontario)	-	12,000	3,671	-	3,671	8,329	0.31
HME Apparatus Loan - Principal (USBancorp)	230,737	60,000	230,737	-	230,737	(170,737)	3.85
HME Apparatus Loan - Interest (USBancorp)	-	13,000	-	-	-	13,000	-
Fire Equip/PPE Lease - Principal (USBancorp '20)	-	34,000	-	-	-	34,000	-
Fire Equip/PPE Lease - Interest (USBancorp '20)	-	2,600	-	-	-	2,600	-
Operating Loan	850,000	-	850,000	-	850,000	(850,000)	
Operating Loan Interest	6,623		6,623				
Apparatus Loan - Principal (Bank)	-	90,000	-	-	-	90,000	-
Apparatus Loan - Interest (Bank)	-	25,000	-	-	-	25,000	-
Total Debt Service	1,123,538	1,126,170	1,321,044	-	1,321,044	(194,874)	1.17
Totals	1,879,785	22,153,925	5,597,118		5,597,118	22,153,925	0.25

FIRE PREVENTION

Jackson County Fire District No. 5
MEMORANDUM

Date: January 7, 2024
To: BOARD of DIRECTORS
From: CHARLES HANLEY, Fire Chief *CJH*
Subject: FIRE PREVENTION PLANNING UPDATE

ASHLAND

Larger projects underway:

1. Jackson Self Storage. 1789 Jackson Road- Storage complex with multiple buildings.

Applications and Planning:

1. Ashland RV Park, 2925 Highway 66. Proposed 26 space trailer park at the former Ashland Towing yard.

TALENT

Large projects underway:

1. Amos Apartments, 461 Amos- 3 story apartment building with 11 units.
2. Talent Travel Center, 249 W. Valley View Road- Gas station and travel center.
3. Clear View Plaza, 160 N. Pacific Hwy.- Alameda Fire rebuild of commercial buildings. Formerly Subway and a convenience store.
4. Talent Senior Housing, 41 Suncrest Road- Construction of 22 affordable senior housing units. Project is nearing completion.
5. Good Nite Place, 210 N. Pacific Highway- 4,800 sq feet of commercial highway frontage with 12 residential units in the rear of the complex.
6. Community Works, Talent- Construction of an additional 2 story residential shelter building.
7. Talent Maker City, 100 West Valley View Road.- 8,500 sq feet of maker space.

8. Talent Mobile Estates, 460 Armos- Redesign/Almeda Fire Rebuild of an 87-unit mobile park into a resident owned cooperative.

Applications and planning:

1. Commercial Campus- 510 S. Pacific Hwy.- Proposed commercial campus with a residential component.
2. Palomino Point South, 220 Suncrest Road- Proposed 42-unit complex with some three-story buildings.
3. Affordable Senior Housing, 600 S. Pacific Highway- 26 units, Senior housing duplex project.
4. Triplex, 411 Talent Ave.- 3 story triplex with garage units on the ground floor.
5. Apartments, 240 Suncrest Road- Almeda Fire rebuild application for a 36-unit complex.

PHOENIX

Large projects underway:

1. Armadillo Technical Institute, 106 N. Rose Street. Campus wide remodeling is to be done in two phases.
2. Phoenix Golf Garage, Grove Road and North Phoenix- 18,000 square foot indoor putting area, lounge and driving simulators.
3. VS Plaza, 4150 S. Pacific Highway. 4 story, 55-unit apartment building. Construction is on hold after some completed groundwork.
4. Black Bird Shopping Center, 4403 S. Pacific Highway. 20,000 sq foot retail building with Tap House
5. Phoenix Food Court, 200 East Main. Food cart stations with a tap house and commercial component.

Applications and Planning:

1. City Of Phoenix proposed annexation of 253 acres along South Pacific Highway, North of the Rose Street intersection. A public hearing is scheduled for 1/22/2024.
2. 3960 S. Pacific Highway, retail store with residential components.
3. 3676 S. Pacific Highway. 18-unit, two story apartment buildings.
4. Northridge Terrace Apartments, 72 Northridge Terrace- 28 units in 2, three story apartment buildings. The property is being annexed into the City of Phoenix.

5. Starbucks- North Phoenix and S. Pacific Highway. This project is part of the large development on the former Garrisons site. The owner had completed a pre-application for a 5-story apartment building, however, is now considering a multi-story hotel
6. Pacific Flats 4000 block of South Pacific Highway. 72-unit affordable housing apartments with a commercial component along the Highway.
7. Phoenix Corner, Grove and Fern Valley. 88-unit affordable housing apartments.
8. Pear Tree Lane Storage Facility.
9. Dollar General, 4000 South Pacific Highway.
10. Blue Heron Trailer Park, 4300 Block of Main Street. Proposed 52 space trailer park.

ANNEXATIONS



83G9

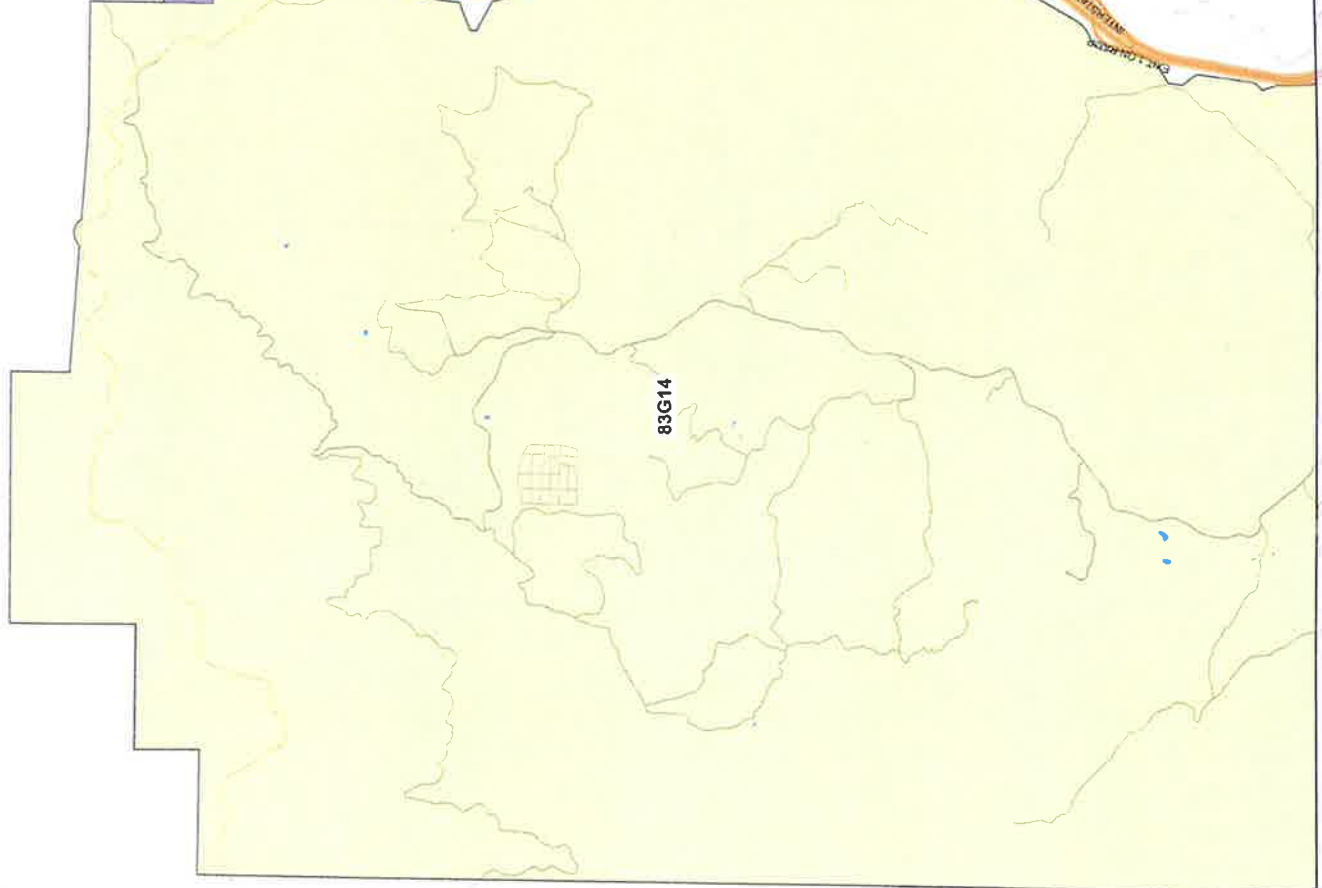
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OPERATIONS



Call Volume End of Year

2023 Total – 3045 Alarms (5.8% Increase over 2022)

2023 – Colestin Alarms (14), Ashland Alarms (72), Medford Alarms (38), I-5 Alarms (228)

Stations

Station 3 Progressing well. Completion expected March 2024

Station 4 Reoccupying by the end of January.

Station 5 Nothing to report.

Operations

Colestin added to dispatch as a JCFD5 response area.

City of Phoenix annexation areas added to preexisting response areas.

Unit minimum staffing for the period of 07/2023 – 12/2023 was met 98.7%, Minimum staffing met 100%.

Unit Staffing 7/1/2023-12/31/2023



■ Unit Staffing Met ■ Unit Staffing Not Met

Equipment

E-3 out of service for refurbishment.

Ashland Fire & Rescue loaned a Type 3 due to multiple mechanical issues and the loss of Heavy Brush 4.

Ongoing annual maintenance.

Training

Truck training for all crews.

Alarms of Interest

11/27/23 – Motor Vehicle Crash with Entrapment, 6900 Block of Griffin Creek Rd.

12/11/23 – Motor Vehicle Crash with injures, 6600 Block of Griffin Creek Rd.

12/14/23 – Semi Truck Fire, I-5 MP 27 NB

12/15/23 – Motor Vehicle Crash with entrapment and technical rope rescue, Hwy 66 @MP13

12/22/23 – Structure Fire 1700 Block Talent Ave

12/30/23 – Rescue and removal of a hiker that was ill. Took crews approximately 6 hours to locate and remove. Grizzly Peak

12/31/23 – HAZMAT (Fuel Leak) – 2300 Block of Highway 99 N.

1/03/24 – Motor Vehicle Crash with Entrapment, W. Valley View Rd.



EMS

- The District is still seeing a spike in Cardiac Arrest calls secondary to fentanyl overdoses throughout our response area.
- A Shift Engine 3 Crew received feedback from a Cardiac Call on 12-16-23 where the patient received "textbook" care and treatment that led to a successful recovery. The Feedback was provided by the receiving cardiology group.

Prevention

- Multiple home risk assessments.
- New construction review and planning, Co-ordination with the City of Talent, and Phoenix.

Public Relations

- Multiple address signs constructed and distributed around the District.
- Holiday families with the City of Talent. Gifts and distribution.
- Crews are doing wildfire assessments throughout the District using a new state system to help assess, track and follow up with the homeowners. A sign has been placed in the Colestin to begin those there as well.
- Hands on CPR was taught at Talent Middle School.

Interagency

- Rogue Valley Fire Chiefs Operations group meeting.
- Rogue Valley Fire Prevention Co-operative meeting.
- Still working with Jackson County Parks for a place to store and stage Boat 4.

CIVIL SERVICE COMMISSION

JACKSON COUNTY FIRE DISTRICT 5

APPLICATION FOR APPOINTMENT TO THE CIVIL SERVICE COMMISSION

NAME: RICHARD RANDLEMAN

ADDRESS: 301 MARY BEE LANE, MEDFORD OR 97504

PHONES: 541-821-3674

E-MAIL: randlemanr@gmail.com

Are you aged eighteen or older? YES NO

Briefly describe your employment and professional background: _____

Retired Army Major with professional operations and project management experience. Accomplished Operations Officer and Emergency Management Liaison Officer. Experience as a military leader to include evaluating training, encouraging career growth and monitoring performance of Soldiers.

List any community affiliations, boards or committees you have participated in:

City of Medford Budget Committee Chair. U.S. Olympic Committee Athlete Representative Board Member.

Region Union Representative AEE (Oregon Department of Transportation)

List any public offices you have held or currently hold:

None

Does a member of your immediate family work/volunteer at Fire District 5? YES NO


Signature

January 4, 2024
Date

*Return completed form in person or mail to Fire District 5 office at 5811S. Pacific Hwy., Phoenix OR 9753.
Application may be e-mailed to tmaziarski@jcfds.com.*

JACKSON COUNTY FIRE DISTRICT 5

APPLICATION FOR APPOINTMENT TO THE BUDGET CIVIL SERVICE COMMISSION

NAME: Benjamin Romo

ADDRESS: 328 Willow Springs Dr. Talent OR 97540

PHONE: 805-218-0858

E-MAIL: Benjamin@ISUMassie.com

Are you age eighteen or older? YES NO

Briefly describe your employment and professional background: current: Insurance
Broken; Commercial Lines Coverage Specialist.
Previously a company officer and professional
firefighter 10+ years.

List any community affiliations, boards or committees you have participated in:

Emergency Manager for Mammoth Hospital,
Executive Director for the National Fire Rescue Foundation,

List any public offices you have held or currently hold:

Does a member of your immediate family work/volunteer at Fire District 5? YES NO


Signature

1-8-24
Date

BUDGET COMMITTEE

JACKSON COUNTY FIRE DISTRICT 5

APPLICATION FOR APPOINTMENT TO THE BUDGET COMMITTEE

NAME: Joi Riley
ADDRESS: 1706 Lithia Wy Talent
PHONE: 541 535 4820
E-MAIL: joigeoff@gmail.com

Do you own real estate or reside within the boundaries of Jackson County Fire District 5?
(circle one)

YES

NO

Please list qualifying address if different from above: _____

Are you age eighteen or older? YES NO

Briefly describe your employment and professional background: retired
remodeling contractor

List any community affiliations, boards or committees you have participated in:

Talent City Council, Talent Planning Comm.
Talent Budget Com., ~~Talent~~ RVTD Budget Com

List any public offices you have held or currently hold:

City Councilor

Does a member of your immediate family work/volunteer at Fire District 5? YES NO

Signature

Joi Riley

Date

5/5/23